



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.7

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MEMORANDUM

To: CMAP Board and Committees
From: CMAP Staff
Date: September 7, 2016
Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 188 local projects have been initiated. Of these, 135 projects have been completed, 46 are fully underway, and 7 will get actively underway in the near future.

Several consultant-led projects were paused earlier this year due to contract reimbursement issues. All are now being reinitiated, which is noted when appropriate.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Oct. 2016	Staff assistance	Preliminary draft plan under review by Village.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-Dec. 2016	Staff assistance	CMAP staff met with Steering Committee on August 11 to review Recommendations Memo and discuss next steps. Drafting of downtown plan is currently underway.
Beach Park planning priorities report (see website)	Ricardo Lopez	Jan.-Nov. 2016	Staff assistance	CMAP staff is completing internal review of the assessment report. Near-term work will focus on developing recommendations for Beach Park.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015-June 2017	Staff assistance	In August, team completed a drafting direction memo and reached consensus on major zoning issues with Village staff. In September and October, the team will work on a Recommendations Memo to be presented to the project Steering Committee.
Berwyn stormwater management plan	Nora Beck	July 2016-June 2017	Consultant assistance	City and CMAP intergovernmental agreement nearing completion. Data collection underway, CMAP is working with stormwater engineering consultant to finalize the scope for their portion of the project.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Nov. 2016	Staff and consultant assistance	CMAP staff met with historic preservation advocates on August 31 to review proposed changes to the draft zoning code.
Brookfield comprehensive plan	Heidy Persaud	Oct. 2016 – Oct. 2017	Consultant assistance	An internal staff meeting took place on August 18. Project kick-off is scheduled for early October.
Calumet Park planning priorities report (website)	Sam Shenbaga	May 2015-Sept. 2016	Staff assistance	Final report under Village review. CMAP staff facilitated conversations with IDOT and SSMMA regarding implementation of study recommendations. Project expected to be completed in September.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014 - Apr. 2017	Consultant assistance	Staff turnover at the Village has resulted in a short project delay. The consultant will begin drafting the zoning and subdivision ordinances the end of September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Heights zoning update	Maggie Jarr	Aug. 2016- Apr. 2017	Consultant assistance	CMAP staff and Chicago Heights evaluated RFP responses, interviewed prospective consultant teams, and selected a contractor. CMAP/City intergovernmental agreement nearing completion.
Chicago North River Communities neighborhood plan (see website)	Brian Daly	Nov. 2015- June 2017	Staff assistance	CMAP staff is collecting data through the project's MetroQuest online survey. Staff is also administering print surveys for business owners and the general public, which have been distributed and collected at community events and through neighborhood organizations. Staff is continuing to develop the existing conditions report.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013- Oct. 2016	Staff assistance	DPD staff shared a first draft of the plan for CMAP staff to review. In the next month, CMAP staff will provide comments and continue reviewing subsequent drafts as DPD completes revisions.
Chicago Pullman National Historic Park transportation plan (https://pullmantransportation.com/)	Lindsay Bayley	June 2015- TBD	Consultant assistance	The project team is reviewing the report on best practices for transportation in urban national parks from the Volpe Transportation Center. Committee meetings were held on August 22 to discuss high-level planning principles. Future public engagement opportunities for surrounding communities will be held in conjunction with Alderman Anthony Beale. A revised Existing Conditions Report is available on the project webpage.
Chicago Riverdale area transportation plan	Tony Manno	Aug. 2016- Oct. 2017	Consultant assistance	CMAP staff and CDOT have evaluated RFP responses and interviewed prospective consultant teams. Final consultant approval will occur in the fall and the project remains on schedule to begin in October.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014- TBD	Consultant assistance	Contractor is working with the Town to develop a schedule to finish the project and adopt the almost-complete plan.
Cook County subregional growth plan	Jonathan Burch	May-Dec. 2016	Staff assistance	Staff participated in an all-team meeting in late August. Following that, work will focus on developing a key findings report for phase 1 and vetting initial findings with the project sounding board.
Cook County (Maine-Northfield) unincorporated areas plan	John Carlisle	July 2016- Dec. 2017	Staff assistance	Community profile (Chapter 1 of Existing Conditions Report) has been created and sent to the steering committee which is having its kickoff meeting September 8. Public outreach efforts are beginning and are the project focus through November.

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Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Nov. 2016	Staff assistance	The City of Crystal Lake provided feedback on the draft plan, CMAP staff to respond and schedule steering committee review.
Des Plaines comprehensive plan	Heidy Persaud	Nov. 2016-Feb. 2018	Staff assistance	City and CMAP intergovernmental agreement nearing completion. Project expected to begin in early November.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Jonathan Burch	Nov. 2014-TBD	Consultant assistance	The contractor is working to develop a schedule for completion of the project. Near-term work will focus on developing recommendations memos for Hanover Park and Glendale Heights.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015-Mar. 2017	Consultant assistance	Remaining tasks/deliverables and draft timeline under development. Project re-start meeting is scheduled for early September.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Sept. 2016	Staff assistance	CMAP staff have completed a draft assessment memo and proposed zoning map, which are currently under review by Village Staff and Steering Committee.
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-Dec. 2016	Staff assistance	CMAP staff is revising the full draft internally before sending to Village staff. Steering committee and public review should occur in mid-to-late fall.
Governors State University green infrastructure plan	Holly Hudson	June 2015-TBD	Consultant assistance	Contract reimbursement issues were resolved and the contractor was reimbursed for outstanding invoices in late August. Work will begin again in September.
Hampshire planning priorities report (see website)	Tony Manno	Mar.-Dec. 2016	Staff assistance	CMAP staff conducted additional stakeholder interviews on August 16. The community profile and recommendations draft sections are underway.
Harvard zoning update	Jake Seid	TBD	Consultant assistance	RFP was released September 2. Consultant selection is expected by November.
Homer Glen plan commissioner training	Patrick Day	Feb.-Oct. 2016	Staff assistance	CMAP staff have presented the Village with options for a final (3 of 3) Plan Commissioner training. The selected training will occur Fall 2016.
Huntley zoning update	Patrick Day	May 2015-TBD	Consultant assistance	Consultant is currently drafting the ordinance.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Impact DuPage affordable housing strategy	Jonathan Burch	Mar.-Dec. 2016	Staff assistance	A project steering committee meeting is scheduled for the end of September. The meeting will focus on a review of the existing conditions report and a discussion of possible recommendations.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	Proposals for RFP were due August 19. Submitted proposals are in process of being reviewed by CMAP and City of Joliet.
Lisle downtown parking plan (see website)	Lindsay Bayley	Mar. 2016-Feb. 2017	Staff assistance	CMAP staff is conducting stakeholder interviews, reviewing past plans, and analyzing existing conditions.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016-Dec. 2017	Staff assistance	Staff continued to work with project partners DuPage County Stormwater Management (DCSM) and DuPage River Salt Creek Workgroup (DRSCW) on watershed resource inventory requirements. Some necessary field work conducted by project partners continued, including assessments of detention basins and stream conditions. Staff continued review of community comprehensive plans and began coordinating with DCSM to hold a detention basin assessment training for municipal staff in late September.
McHenry County Fox River corridor study	Kate Evasic	Sept. 2016-Dec. 2017	Staff assistance	IGA was approved by County Board. Kickoff will take place in early September. Staff is coordinating with County to establish project steering committee.
Metropolitan Planning Council Great Rivers project	Evy Zwiebach	Dec. 2015-Dec. 2016	Staff assistance	The City of Chicago and MPC released the " Our Great Rivers " vision document in August. CMAP and MPC staff continue to prepare for the community meetings scheduled to take place in October and November in suburban Cook County.
Midlothian 147 th Street corridor improvements (see website)	Tony Manno	Apr. 2016-Feb. 2017	Staff and consultant assistance	The project team anticipates receiving IDOT comments in early September for the temporary demonstration event. This event remains tentatively scheduled for September 24 pending IDOT approval. Stormwater and flooding analysis will continue throughout the year.
North Chicago comprehensive plan (see website)	Jake Seid	May 2014-Sept. 2016	Staff assistance	The final draft of the Plan was presented to the City Council on September 6. A vote on the Plan is scheduled for September 19.
North Lawndale community plan (see website)	Brandon Nolin	Feb. 2016-July 2017	Staff assistance	Existing conditions report due to Steering Committee in October 2016. The client and CMAP were recently awarded a LISC Quality of Life Planning grant to expand scope of services. Additional outreach will

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				be guided by LISC process with workshops occurring in November 2016 through early 2017.
O'Hare area truck route coordination	Alex Beata	July 2016- June 2017	Consultant assistance	The project steering committee held its first meeting on August 31, and data analysis is underway.
Palos Park bikeways and trails plan	John O'Neal	July 2016- June 2017	Consultant assistance	CMAP received seven responses to RFP. Submittals are currently under review and being scored by CMAP and Village staff. Contractor interviews are anticipated to occur in September.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013- Nov. 2016	Staff and consultant assistance	The CMAP team held two meetings with Terra Engineering to review their comments on the draft code, and drafted pieces of the subdivision regulations.
Regional truck permitting project (see website)	Alex Beata	Jan. 2015- Oct. 2016	Consultant assistance	Draft final report is under review.
Richmond planning priorities report (see website)	Maggie Jarr	Feb.-Oct. 2016	Staff assistance	Draft report was reviewed by Village staff and CMAP. The report will be presented at the Village Board meeting on October 20.
Richton Park capital improvement plan (see website)	Brandon Nolin	June 2015- Dec. 2016	Staff assistance	Update on recent projects/potential CIP line items requested from Village staff. CIP process being relaunched in Fall 2016 with completion in early 2017 ahead of end of Village's fiscal year. The CIP will incorporate results of the stormwater management plan (described below).
Richton Park stormwater management plan (see website)	Kate Evasic	Apr.-Oct. 2016	Consultant assistance	Staff attended project team planning charrette and coordinated with consultant to develop potential conservation, restoration, and development areas based on Village feedback. The team will meet with the Village in early September to discuss options.
Romeoville comprehensive plan (see website)	Brandon Nolin	Apr. 2016- June 2017	Consultant assistance	Online community survey is available at https://bigpictureromeoville.com . Community Assessment Report from consultant and Steering Committee review expected in September.
<i>Roselle comprehensive plan (see website)</i>	<i>Dan Olson</i>	<i>Feb. 2015- Aug. 2016</i>	<i>Consultant assistance</i>	<i>Newly completed. The plan was adopted by Roselle Village Board on August 8.</i>
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- Mar. 2017	Staff assistance	A draft of UDO Module 1 (of 3) has been completed and is currently undergoing internal review.

Project	CMAF lead	Timeline	Assistance type	Status and notes
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015-Jan. 2017	Staff assistance	Key recommendations memorandum submitted to Village staff for review.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014-Nov. 2016	Staff assistance	Final draft technical memos on South Council STP programming methodology and on Complete Streets policy community engagement and technical assistance are complete. Text to accompany proposed sub-regional bikeway network map, right-size road assessment candidate corridors, and pedestrian improvement priority areas is under development.
Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015-Oct. 2016	Staff assistance	Draft Plan delivered to Steering Committee in August with meeting on September 9. Additional renderings are being developed by SCB to illustrate key plan recommendations. Public workshop being scheduled for October with potential adoption in October or November.
Villa Park zoning ordinance	Patrick Day	July 2015-TBD	Consultant assistance	Consultant is currently drafting Module 2 of the ordinance.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Nov. 2016	Consultant assistance	No update.
Wilmington corridor study	Margaret Jarr	TBD	Staff assistance	Scoping has begun.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014-Oct. 2016	Staff assistance	Final report completed. Public hearing on September 13.

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